



Alera Group Open Enrollment Checklist

- Has my employer made changes to the medical or prescription benefits?
- Are my preferred providers participating in the health plan network?
- Are my prescriptions listed on the drug formulary?
- Have there been any changes in the employee contributions?
- Do I have any planned procedures in the upcoming year that may impact my benefit choice?
- How do my benefits compare to benefits offered to my spouse or partner?
- Are there any additional plans that I may find beneficial such as Critical Accident, Illness or Voluntary Life? What are the parameters around electing these plans if I did not elect them previously?
- Have I used all of the money I put aside in my FSA account this year? Will I have similar expenses next year?
- Are there any wellness plan features that can help me manage my health or save me money?
- Have there been any changes to the way benefits are elected or will I use the same method as last year?

Items to have Ready

- Information on the plans you are currently enrolled in
- List of medications you are taking
- List of providers you are seeing
- Copy of payroll stub to determine what your current deductions are for the benefit plans
- Plans and pricing for benefits offered to a spouse or partner in order to make an informed comparison
- List of current balances for FSA, HSA or HRA plans
- Log In information for benefit enrollment platform (if applicable)